

NUTRITION PROGRAM ADVISORY COUNCIL

Wednesday, December 10, 2014

Clem Hoelzel called the Nutrition Program Advisory Council meeting to order at 8:30 a.m.

Roll Call

Phillip Gohr, William Hoekstra, Clem Hoelzel, and MaryAnn Miller

Also Present

Sheila Drays, Stephanie Levenhagen, Melanie Macdonald, and Nicole Margelofsky

Absent

Jan Duffy and Wayne Schmitz

Action on Minutes of the October 8, 2014, meeting

MaryAnn Miller motioned and Phillip Gohr seconded to approve the minutes of the October 8, 2014, Nutrition Program Advisory Council. The motion carried.

Public Forum

None

Action to change the Bay Shore dining center serving time to 12:00 p.m. to allow staff service prep time

MaryAnn Miller motioned and Phil Gohr seconded to approve the change of serving time to 12:00 p.m. at Bay Shore dining center. The motion carried.

Action to close the Randolph dining center on Monday, December 22 due to a private party in the dining room

MaryAnn Miller motioned and William Hoekstra seconded to approve the closing of Randolph dining center on December 22, 2014. The motion carried.

Policy and Procedure Review

Stephanie reviewed the *Policy and Procedure Nutrition Program Operation Manual* handout provided to members of the Nutrition Program Advisory Council. Discussion followed.

Farmers Market Final Report for 2014

Stephanie reviewed the *Farmers Market Final Report for 2014* handout provided to members of the Nutrition Program Advisory Council. Discussion followed.

Program Report and Program Statistics

Stephanie reviewed the items as written in the *Nutrition Program Report*, the *Program Statistics*, and the *2014 Donation and Participant Averages* handouts provided for members of the Nutrition Program Advisory Council. Stephanie said that she had submitted several articles to the papers to promote attendance at the dining centers by celebrating events such as National Cocoa Day. She said that there had been some success with this effort and that she planned to continue this line of outreach in 2015. Discussion followed.

Dining Center Reports

There were no dining center reports.

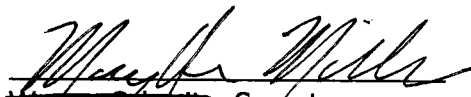
Next Meeting

The next meeting of the Nutrition Program Advisory Council will be held on **Wednesday, February 11, 2015**, at **8:30 a.m.** at **199 County Road DF** in **room G046** on the **ground floor** of the Henry Dodge Office Building.

Adjournment

Philip Gohr motioned and MaryAnn Miller seconded to adjourn this meeting of the Nutrition Program Advisory Council at 9:35 a.m. The motion carried.

Respectfully Submitted,



~~MaryAnn Miller~~ Secretary

MaryAnn Miller

Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.